



RECEIVED

Wednesday, May 24, 2017
Select Board Meeting Agenda

2017 MAY 19 P 1:20
TOWN OF HADLEY
TOWN HALL

Hadley Town Hall - Room 203 7:00 pm

1. Call to Order

Subject 1.1 Call to order
Meeting May 24, 2017 - Select Board Meeting Agenda
Category 1. Call to Order
Access Public
Type Action, Procedural

The Hadley Select Board will convene a meeting on Wednesday, May 24, 2017 at 7:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting May 24, 2017 - Select Board Meeting Agenda
Category 2. Consent Agenda
Access Public
Type Action (Consent)

| | |
|--|--|
| Minutes | April 5, 2017; April 12, 2017; April 26, 2017 |
| Warrants | |
| One Day Liquor License - Change request, from Malt & Wine to All Alcohol | WGBY- Asparagus Festival June 3rd, 2017 |

TOWN OF HADLEY, MASSACHUSETTS SELECT BOARD CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted

without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments

[1-Day Asparagus Fest 6.3.17 All Alcohol.pdf \(604 KB\)](#)

3. Public Comments: 7:00 - 7:15 pm

| | |
|----------------|--|
| Subject | 3.1 Public Comments |
| Meeting | May 24, 2017 - Select Board Meeting Agenda |
| Category | 3. Public Comments: 7:00 - 7:15 pm |
| Access | Public |
| Type | Discussion |

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

| | |
|----------------|--|
| Subject | 4.1 Town Administrator Report |
| Meeting | May 24, 2017 - Select Board Meeting Agenda |
| Category | 4. Town Administrator Report |
| Access | Public |
| Type | Action |

The Town Administrator will report on special projects, departmental functions, and community events.

5. Appointments

| | |
|----------------|---|
| Subject | 5.1 7:15 p.m. Joint Meeting with Park and Recreation Commission: Appointment to Fill Vacancy |
| Meeting | May 24, 2017 - Select Board Meeting Agenda |
| Category | 5. Appointments |
| Access | Public |
| Type | Action |

The Select Board and Park and Recreation Commission shall meet jointly to appoint a person to the vacant position of Park and Commissioner as per MGL Chapter 41, Section 11. Mr. Andrew Klepacki shall join the meeting remotely, under the Town of Hadley's remote participation policy.

MGL Chapter 41, Section 11 states: "As used in this section, the term "vacancy" includes a failure to elect. If a vacancy occurs in any town office, other than the office of selectman, town clerk, treasurer, collector of taxes or auditor, the selectmen shall in writing appoint a person to fill such vacancy. If there is a vacancy in a board consisting of two or more members, except a board whose members have been elected by proportional representation under chapter fifty-four A, the remaining members shall give written notice thereof, within one month of said vacancy, to the selectmen, who, with the remaining member or members of such board, shall, after one week's notice, fill such vacancy by roll call vote. The selectmen shall fill such vacancy if such board fails to give said notice within the time herein specified. A majority of the votes of the officers entitled to vote shall be necessary to such election. The person so appointed or elected shall be a registered voter of the town and shall perform the duties of the office until the next annual meeting or until another is qualified."

File Attachments

[Appendix J REMOTE PARTICIPATION POLICY.pdf \(303 KB\)](#)

[Marianne Noonan Letter of Interest P&R.pdf \(145 KB\)](#)

[Notice of jt mtg to fill vacancy 051817.docx \(14 KB\)](#)

6. Old Business

Subject **6.1 Commonwealth IT Grant**

Meeting May 24, 2017 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type Information

The Town of Hadley was awarded \$50,000 under the Commonwealth Compact Information Technology Grant. This is a partial award, as nearly 90 communities applied for a combined total of close to \$8 million (There was \$2 million available to be awarded in this program).

The Town of Hadley applied for a total of \$172,000, so the scope of work needs to be adjusted to fit the available funds. The Commonwealth has required that the grant be applied toward installing and implementing the SCADA system at the wastewater treatment division (see Section 1 of the Agreement).

The Select is asked to execute the grant contract documents.

File Attachments

[comm-termsconditions.pdf \(551 KB\)](#)

[CONTRACT SIG FORM.pdf \(98 KB\)](#)

[Hadley - Agreement.pdf \(91 KB\)](#)

[Hadley - Contract.pdf \(273 KB\)](#)

[Hadley - Letter.pdf \(296 KB\)](#)

Subject **6.2 Senior Center and Fire Substation Building Committee Update**

Meeting May 24, 2017 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type Information

The Senior Center and the Fire Substation Building Committees will give the Select Board an update on their projects.

7. New Business

Subject **7.1 Select Board Priorities**

Meeting May 24, 2017 - Select Board Meeting Agenda
Category 7. New Business
Access Public
Type Action

The Select Board will discuss and compile their priorities as discussed at the May 17, 2017 meeting.

File Attachments
[Select Board Priority Ranking.pdf \(287 KB\)](#)

Subject 7.2 Special Town Meeting and FY 19 Budget Preparation

Meeting May 24, 2017 - Select Board Meeting Agenda
Category 7. New Business
Access Public
Type

The Select Board will develop a schedule for the fall special town meeting. This schedule will include:

Due dates for warrant articles and budget adjustments.
Public forums for presenting the warrant for the special town meeting.
Developing processes for addressing short-term and long-term solutions for supporting town functions

In tandem with this discussion the Select Board will launch the FY 2019 budget season by developing a schedule of events. The Board's discussion will include:

Development of budget priorities to provide public services and meet capital needs.
A public forum for fostering community interest and input into developing budget priorities.
A schedule of deadlines for submittals and actions to complete the budget for annual town meeting.

File Attachments
[STM Fall countdown.doc \(25 KB\)](#)

Subject 7.3 Notice of Intent to Sell Chapter 61A Land -- Hoynoski

Meeting May 24, 2017 - Select Board Meeting Agenda
Category 7. New Business
Access Public
Type

The Select Board is in receipt of a Notice of Intent to Sell for Other Use Land in MGL. Chapter 61A. This is the property of James and Denise Hoynoski and consists of 9.147 acres on River Road (Assessors Map 12A, Lot 19).

The Select Board is asked to waive its right of first refusal and to waive the 120 day waiting period in which to exercise that right.

File Attachments
[Hoynoski 61A Land.pdf \(2,918 KB\)](#)

8. Other

9. Announcements

10. Executive Session

Subject **10.1 Executive Session**
Meeting May 24, 2017 - Select Board Meeting Agenda
Category 10. Executive Session
Access Public
Type

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): "To discuss strategy with respect to collective bargaining ... if an open meeting may have a detrimental effect on the bargaining or ... position of the public body and the chair so declares;" -- Police Department.

11. Adjournment

Subject **11.1 Adjournment**
Meeting May 24, 2017 - Select Board Meeting Agenda
Category 11. Adjournment
Access Public
Type Action
Recommended Motion to adjourn
Action